

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

May 8, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold, Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Paul Junker and City Clerk Roben Benish.

1. **COMMUNITY PARTICIPATION:** City of Biggs resident Mandy Mattos addressed Council concerning the City of Biggs Code Enforcement Officer.

2. **PRESENTATION:**

Independent CPA David Bruner addressed Council regarding the Annual Audit of Fiscal Year ending June 30, 2017 and said the City was in good shape.

Motion/Second to accept the Annual Audit Report of Fiscal Year ending June 30, 2017. (Wilkinson/Sheppard, MCU)

3. **OLD BUSINESS:**

Brian Bassett discussed options with Council to recognize the City of Biggs 115th year of incorporation.

4. **CONSENT CALENDAR:**

- A. Approval of warrants: 32874 – 32951; Z01936 – Z01954 for the month of April 2018 in the amount of \$408,673.44.
- B. Approve proposed records for destruction.
- C. Acknowledge receipt of Accountant's Reports for March and April 2018.
- D. Acknowledge receipt of Gridley-Biggs Police Department report for March 2018.
- E. Acknowledge receipt of Gridley-Biggs Animal Control report for March 2018.
- F. Approve second reading of Ordinance No. 414, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 14 ZONING OF THE MUNICIPAL CODE - CHAPTER 14.260 R-1 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT AND CHAPTER 14.270 R-2 MEDIUM DENSITY RESIDENTIAL ZONING DISTRICT."

Motion/Second to approve the consent calendar. (Wilkinson/Frith, MCU)

5. **DEPARTMENT REPORTS:**

A. Planning:

- 1. Department Activity Report. City Planner Paul Junker updated Council on current City projects.

2. General Plan and Housing Element.

Mr. Junker asked Council to review the General Plan and Housing Element progress report.

Motion/Second to accept the General Plan and Housing Element progress report for the 2017 calendar year. (Frith/Sheppard, MCU)

B. Engineering:

1. City Engineer Trin Campos reviewed the planning activity report with Council.

Councilmember Wilkinson asked to be excused while the F Street water main project was being discussed.

Council agreed to hear item 5.N.4 while Councilmember Wilkinson was out of the room.

Mr. Sorensen advised Council that approximately 508' of water main needed replaced on F Street. Mr. Campos stated three bids had been received and Construction and Utilities was the low bidder.

Motion/Second to authorize the City Administrator to contract for replacement of the F Street water main, not to exceed \$80,000. Repeal the previous budget modification for this project and modify the FY 2017-2018 budget by increasing line item "Water Fund Contract Work" and "Total Expenses" by \$80,000. (Thompson/Sheppard, MC; Abstain: Wilkinson)

Councilmember Wilkinson returned to the room.

Mr. Campos and Council discussed the need for equipment by the Public Works Department.

2. ATP Cycle 2 – Safe Routes to School Project.

Mr. Campos informed Council two bids were received for this project and the apparent low bidder was Franklin Construction Inc. However, the ATP State grant received for this project is \$599,000.

Council discussed options to reduce the bid price. This item will be brought back for contract approval.

3. 2018 Pavement Repair Project.

Mr. Campos informed Council that five bids were received today for this project and the low base bid came in at \$226,800 from North West Paving.

Motion/Second to authorize the City Administrator to negotiate a final agreement and execute a construction contract for the 2018 Pavement Repair Project in the amount not to exceed \$250,000. (Thompson/Wilkinson, MCU)

Council agreed to move to item 5.N.1. City Planner and Planning Services.

Mr. Sorensen stated there had been a change in personnel at Michael Baker International and asked how Council would like to proceed with planning services.

Council discussed using teleconferencing with the current planner and to also send out an RFP for Planning Services.

Vice Mayor Arnold left the meeting at 9:10 p.m.

C. Public Safety. Verbal report by Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal Report by Councilmember Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Councilmember Wilkinson

H. Air Quality. Verbal report by Councilmember Wilkinson

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Councilmember Sheppard.

K. SCORE. Verbal report by Councilmember Frith.

L. Biggs Unified School District. Verbal report by Councilmember Wilkinson.

M. Other commission reports. LAFCo report by Councilmember Wilkinson.

N. City Administrator.

2. Investment of Monies in the Local Agency Investment Fund.

Mr. Sorensen stated Biggs had utilized LAIF for many years; however, the names specified in the previous resolution are out of date.

Motion/Second to approve Resolution No. 2018-08, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING BY RESOLUTION INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND." (Frith/Thompson, MCU; Absent: Arnold)

3. Consider Disposition of Real Property located at 3069 Eighth Street, Biggs.

Mr. Sorensen asked Council for direction as to the disposition of the City owned property at 3069 Eighth Street. Council agreed to split and sell the property.

5. Commercial Use Table Biggs Municipal Code.

Mr. Sorensen asked Council to review the Commercial Use Table and forward comments to him.

6. Safety Recognition Program.

Mr. Sorensen stated the City has had a safety recognition program since 2010 and in its current form since 2016.

Motion/Second to extend the existing Safety Recognition Program through December 31, 2019. (Thompson/Wilkinson, MCU; Absent: Doug)

6. INFORMATIONAL:

7. CLOSED SESSION: Council adjourned to closed session at 9:53 p.m.

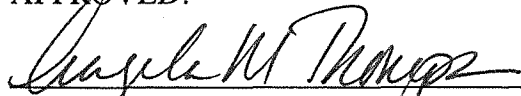
8. RESUME REGULAR SESSION: Council resumed regular session at 10:15 p.m. with no announcement.

9. ADJOURNMENT: Council adjourned the regular meeting at 10:15 p.m.

ATTEST:


Roben Benish, CITY CLERK

APPROVED:


Angela M. Thompson, MAYOR